

## Campus Placement Procedure

I. The Training and Placement Cell invites prospective organizations/industries in the months of June to August of every Academic Calendar, along with all relevant information to participate in the campus recruitment at the University. The organizations, in turn, can also contact the T&P Officer for their requirement.

II. The details of the respective final year students opting for placement will be sent to the company/organization concerned, as per their requirement, along with a tentative, mutually convenient date for the campus interviews.

III. The company/organization may confirm the date or discuss a mutually convenient date, with the Coordinator-Training and Placement. The organizations will have an option to go for the campus recruitment to the Constituent Colleges / Institutions/ Schools / Departments of the University.

IV. After confirmation by the organizations, a pre-placement talk (PPT), will be arranged on the date. The company will conduct tests and/or group discussions to short list the interested students. If required, telephonic interviews or interviews through video conferencing can be arranged.

V. The organization will then interview the short listed students for final selection and will announce the results as soon as possible (preferably on the same day), once the selection process is over. Companies announcing results immediately after interviews will be preferred by the University and the students for early campus interview dates during the next academic year.

VI. The training and placement cell will organize various training programs/workshops/seminars/motivational lectures for the students to acquire different skill sets like soft skills, technical skills, language skills regularly so as to increase the placement chances.

**Note:** The organization that is unable to finalize the results on the same day and wish to have one more rounds of interviews at their office may do so within a week time.