

# **SSVPS Bapusaheb Shivajirao Deore College of Engineering, Dhule**

## **Code of Conduct**

*The reputation of an institute depends solely on the performance of its students, teachers and supporting staff, not on buildings, equipments, structures etc. although they are the pre-requisite aids. Institute is known not only by their performance in their academics but also by the conduct of student and the staff members. In order to make the College feel proud of its students and the staff, the following is the code of conduct.*

### **Code of Conduct for student:**

1. They should behave, dress and project their image as dignified, respectable citizens of the Country.
2. Student should be in uniform and hold ID card in the college campus.
3. The students must observe discipline. Indiscipline attracts punishment.
4. The students are expected to develop a sense of belongingness to the institute. Keep it up-right and clean and create a congenial environment conducive for studies.
5. Their action must reflect respect for the Faculty members and must inculcate a spirit of fellow- feeling and mutual respect among themselves.
6. They should avoid using cell phones in college campus.
7. Students must not pass undesirable remarks at the other students and must observe due courtesies.
8. Drug is a health hazard. Students should not take drugs or consume intoxicants.
9. Ragging is a crime. Student should not indulge in any form of ragging.
10. No student shall be discriminated on the basis of religion, caste & sex etc.
11. In order to become good engineers student should observe professional ethics.
12. A student will be admitted to a semester examination if he/she has attended regularly the prescribed course of study for the relevant semester and has attended not less than 80% of total number of classes held. This requirement shall be fulfilled separately for each course of study.

## **Code of Conduct for Teacher:**

### **Teachers should:**

1. uphold and act towards Vision/Mission of the college.
2. seek to develop positive relationships with students, colleagues, parents, Institute management.
3. work to establish and maintain a culture of mutual trust and respect in their Institutes.
4. act with honesty and integrity in all aspects of their work.
5. comply with agreed national and Institute policies, procedures and guidelines which aim to promote student education and welfare.
6. maintain high standards of practice in relation to student learning, planning, monitoring, assessing, reporting and providing feedback.
7. complete the entire syllabus within the stipulated period of time by using examples, case study and models.
8. not use Cell phones inside the class and laboratory.
9. avoid, teasing the students and colleagues, showing partiality, threatening in all forms.
10. maintain the course file and personal file in appropriate format.
11. follow all rules and regulations as laid down by the college.
12. use innovative teaching aids, to adopt innovative teaching – learning methodologies and to ensure all students should get good knowledge.
13. counsel students, and to motivate them to participate in extracurricular activities and overall development of students.
14. perform other academic/ administrative duties assigned by the Head of the Department / Principal.
15. not be member or associated with any political party or organization which take part in the politics, nor shall canvas any political parties.

## **Code of Conduct for Supporting staff**

### **Staff should**

1. support and act towards Vision/Mission of the college.
  2. act with honesty and integrity in all aspects of their work.
  3. work to establish and maintain a culture of mutual trust and respect in their Institutes.
  4. perform other academic/ administrative duties assigned by the Head of the Department /Principal.
  5. maintain discipline and dignity.
  6. support maintaining DSR/CSR and teaching staff in conducting practical.
  7. keep it up-right and clean and create a congenial environment conducive for studies.
  8. avoid, teasing the students and colleagues, showing partiality, threatening in all forms.
  9. avoid using cell phones in laboratories.
  10. follow all rules and regulations as laid down by the college.
  11. not be member or associated with any political party or organization which take part in the politics, nor shall canvas any political parties.
-